

PROCEDURE REFERENCE : FmHA Instruction 1951-G.

PURPOSE : Uniform method to contact past due borrowers to collect payments, offer assistance and provide options in lieu of foreclosure.

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UNITED STATES DEPARTMENT OF AGRICULTURE  
FARMERS HOME ADMINISTRATION  
(Location)

Date \_\_\_\_\_

(1)

(2)

You have been previously contacted about your account but your house payment remains \$ \_\_\_\_\_ past due. Please complete the attached Household Budget and bring this form to this office on \_\_\_\_ (4) \_\_\_\_ at \_\_\_\_ (5) \_\_\_\_\_. We will discuss your account and determine if FmHA can assist you to bring your account current. If your account is not paid current or if an agreement is not reached at this meeting, you may be required to sell your home to pay your debt.

In some cases, interest credits may be granted to reduce your house payment or your payments may be suspended for a period of time (moratorium) and made up later.

IMPORTANT – If you are unable to keep this appointment, contact this office.

Sincerely,

County Supervisor

- (1) County Office address and phone number
- (2) Borrower name and address
- (3) Amount past due
- (4) Date of meeting
- (5) Time of meeting